



PENNSYLVANIA STATE POLICE  
BUREAU OF CRIMINAL INVESTIGATION  
1800 ELMERTON AVENUE  
HARRISBURG, PENNSYLVANIA 17110-9758  
(717) 783-5524  
FAX (717) 772-6917

**POLYGRAPH CONSENT – RELEASE**

APPLICANT’S NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

LOCATION: \_\_\_\_\_ EXAMINER: \_\_\_\_\_

I hereby **voluntarily** submit to a polygraph examination (detection of deception technique) administered by the Pennsylvania State Police. I understand that participation in the examination is pursuant to my seeking employment with the Pennsylvania State Police.

I understand and agree that the results of the polygraph examination will be made available to the appropriate authorities for use in the performance of their duties.

Fully understanding this, I, for myself, my heirs, personal representatives and assigns, agree to release and hold harmless from any liability for any damage to me as a result of said examination: The polygraph examiner, the Pennsylvania State Police, its officers, employees, and/or agents, from any/all action or cause of action, claim or demand which I have now or may ever have resulting directly, indirectly, or remotely from the polygraph examination or from making known the results of said examination.

I consent to the monitoring, viewing, audio-recording, and/or videotaping of the polygraph examination while in the examination room.

I understand that the polygraph instrument monitors physiological arousal and stipulate that I have no mental, physical, or emotional deficiency that would interfere with the examination.

\_\_\_\_\_  
APPLICANT’S SIGNATURE

\_\_\_\_\_  
TIME

\_\_\_\_\_  
POLYGRAPH EXAMINER’S SIGNATURE

(01-2011)



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**POLYGRAPH ADVISORY**

- As an applicant for employment with the Pennsylvania State Police, you are hereby placed on notice that any type of Purposeful Non-Cooperation during your applicant polygraph examination will result in your disqualification from the hiring process.
- Purposeful Non-Cooperation is defined as any deliberate actions on the part of a polygraph examinee to alter his/her physiological responses in an attempt to manipulate the polygraph test.
- A Sensor Pad and other measures will be used during testing to detect any of these deliberate actions.
- The polygraph data analysis software and testing formats employ additional classified protocols for the detection of these deliberate actions.
- **PURPOSEFUL NON-COOPERATION BY AN APPLICANT FOR EMPLOYMENT WITH THE PENNSYLVANIA STATE POLICE WILL RESULT IN DISQUALIFICATION.**
- Purposeful Non-Cooperation may result in the discontinuation of the polygraph examination, at the discretion of the polygraph examiner. The results of such polygraph examinations will be characterized as: Purposefully Non-Cooperative.

I have read the above information, and acknowledge that I understand the consequences of any deliberate actions to alter my physiological responses during the polygraph test(s).

---

Witness

---

Examinee's Signature/Date



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01/2011

**APPLICANT CASE BACKGROUND DATA FORM**

DATE \_\_\_\_\_ PFFOLDER \_\_\_\_\_ INCIDENT NO. \_\_\_\_\_

FIRST NAME \_\_\_\_\_ MIDDLE NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

YEARS AT ABOVE ADDRESS \_\_\_\_\_ TELEPHONE NO. \_\_\_\_\_

PREVIOUS ADDRESS \_\_\_\_\_

DOB \_\_\_\_\_ SSN \_\_\_\_\_ RSA \_\_\_\_\_

HT \_\_\_\_\_ WT \_\_\_\_\_ HAIR \_\_\_\_\_ EYES \_\_\_\_\_ POB \_\_\_\_\_

DRIVER'S LICENSE NO. \_\_\_\_\_

**MEDICATION / NARCOTICS/ DANGEROUS DRUGS**

MEDICATION	PRESCRIBED YES / NO	PAST 24 HOURS	LAST TAKEN	COMMENTS

**MEDICAL INFORMATION**

PRESENT PHYSICAL CONDITION \_\_\_\_\_ LAST MEDICAL EXAM \_\_\_\_\_

PHYSICAL PROBLEMS/PAIN OR DISCOMFORT \_\_\_\_\_

HEART PROBLEMS \_\_\_\_\_ PULMONARY PROBLEMS \_\_\_\_\_

HOSPITALIZATION/MAJOR MEDICAL PROBLEMS LAST FIVE YEARS \_\_\_\_\_

PREGNANT    CANCER    STROKE    HEAD INJURIES    PARALYSIS    NERVE DAMAGE  
 ASTHMA    KIDNEYS    BLOOD PRESSURE    DIABETES    EPILEPSY    BLACKOUTS  
 ALLERGIES    VISION    HEARING    AMNESIA    ULCERS    OTHER MEDICAL PROBLEMS  
 PSYCHIATRIST-PSYCHOLOGIST-COUNSELOR    MENTAL HOSPITAL  
 ALCOHOLIC BEVERAGES LAST 24 HOURS    HISTORY OF ALCOHOL ABUSE



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**PSP CADET APPLICANT  
 POLYGRAPH QUESTION LIST**

Y/N

- \_\_\_\_ 2. Regarding your application process, do you intend to answer each question truthfully ?
- \_\_\_\_ 4. Are you withholding information about your involvement with any serious crimes ?
- \_\_\_\_ 6. Are you concealing any illegal drug activity ?
- \_\_\_\_ 8. Are you deliberately falsifying any information on your application forms ?
- \_\_\_\_ 3. (Suitability)\_\_\_\_\_ ?
- \_\_\_\_ 5. (Suitability)\_\_\_\_\_ ?
- \_\_\_\_ 7. (Suitability)\_\_\_\_\_ ?
- \_\_\_\_ 9. (Suitability)\_\_\_\_\_ ?
- \_\_\_\_ 1. Prior to this year, did you ever attend school ?
- \_\_\_\_ 1A. Are you now in Pennsylvania ?
- \_\_\_\_ 1B. Is the month\_\_\_\_\_ ?

Chart #1 1 - 2 - 3 - 4 - 5 - 6 - 1A - 7 - 8 - 9  
 Chart #2 1A - 2 - 7 - 4 - 9 - 6 - 1B - 3 - 8 - 5  
 Chart #3 1B - 2 - 5 - 4 - 7 - 6 - 1 - 9 - 8 - 3



# PENNSYLVANIA STATE POLICE CADET APPLICANT/LIQUOR ENFORCEMENT OFFICER LEPET SCORE SHEET

01-2011

Applicant: \_\_\_\_\_ DOB: \_\_\_\_\_

SSN \_\_\_\_\_ PF # \_\_\_\_\_ Test Date: \_\_\_\_\_

<b>CHART #</b>							
QUESTION #							CHANNEL SUMS
PNEUMOGRAPH							_____
ELECTRODERMAL							_____
CARDIOGRAPH							_____
<b>CHART #</b>							
QUESTION #							CHANNEL SUMS
PNEUMOGRAPH							_____
ELECTRODERMAL							_____
CARDIOGRAPH							_____
<b>CHART #</b>							
QUESTION #							CHANNEL SUMS
PNEUMOGRAPH							_____
ELECTRODERMAL							_____
CARDIOGRAPH							_____
<b>COMPUTATION AREA</b>							
SUMS							
3 OR 7 POSITION TOTAL							
CHANNEL TOTALS		PNEUMO	_____				
		EDA	_____				
		CARDIO	_____				

Examination Results:             Significant Responses (SR)             No Significant Responses (NSR)

Examination Results (cont):     No Opinion (NO)     Purposefully Non-Cooperative (PNC)

Breakdown Examination Conducted:  YES  NO Examination Topic: \_\_\_\_\_

Breakdown Examination Results:  N/A  SR  NSR  NO  Purposefully Non-Cooperative

Unresolved Issues:  NONE \_\_\_\_\_

Polygraph Examiner: \_\_\_\_\_ Badge No.: \_\_\_\_\_

Signature: \_\_\_\_\_

Quality Control Officer: Sergeant Mark Holtsmaster Date: \_\_\_\_\_

Signature: \_\_\_\_\_  Concur  Do Not Concur

Comments:



# Pennsylvania State Police Applicant Breakdown Examination Scoresheet

04/2012

EXAMINEE:		PF Number				
TEST DATE:						
SCORING SYSTEM	<input type="checkbox"/> 3-POSITION <input type="checkbox"/> 7-POSITION	DECISION	<input type="checkbox"/> Significant Responses <input type="checkbox"/> No Significant Responses <input type="checkbox"/> No Opinion <input type="checkbox"/> No Opinion / PNC			
QC OFFICER:	<u>Sgt. Mark Holtsmaster</u>	<input type="checkbox"/> CONCUR	<input type="checkbox"/> NON-CONCUR			
MEMO:						
<b>CHART #</b>						
QUESTION #						CHANNEL SUMS
PNEUMOGRAPH						_____
ELECTRODERMAL						_____
CARDIOGRAPH						_____
<b>CHART #</b>						
QUESTION #						CHANNEL SUMS
PNEUMOGRAPH						_____
ELECTRODERMAL						_____
CARDIOGRAPH						_____
<b>CHART #</b>						
QUESTION #						CHANNEL SUMS
PNEUMOGRAPH						_____
ELECTRODERMAL						_____
CARDIOGRAPH						_____
<b>COMPUTATION AREA</b>						
SUMS						
3 OR 7 POSITION TOTAL						
CHANNEL TOTALS	PNEUMO					_____
	EDA					_____
	CARDIO					_____



"No-Answer" Comparison Question List for the Law Enforcement Pre-Employment Test

**\*\*\* Time bars should encompass time frame PRIOR to the examinee applying for the position. I.E. If he/she applied in 2005, a time bar should be "Prior to 2005" or "Prior to applying with the PSP" or "Before your application with PSP." Use different time bars for each comparison if they are needed.**

Family and Ego:

1. Prior to -----, did you ever do anything dishonest?
2. Before -----, did you ever do anything unethical?
3. Prior to -----, did you ever do anything bad in your life?
4. Before -----, did you ever violate any official rules or regulations?
5. Prior to -----, did you ever do anything that you're ashamed of?
6. Before -----, did you ever betray the trust/confidence of a friend or loved one?
7. Prior to -----, did you ever lie to an employer?
8. Before -----, did you ever lie to get out of trouble?
9. Prior to -----, did you ever lie to make yourself look better?
10. Before -----, did you ever cheat in school?
11. Before -----, did you ever misrepresent the facts/truth about anything?
12. Prior to -----, did you ever cheat your employer out of anything?
13. Before -----, did you ever cheat anyone out of anything?
14. Prior to -----, did you ever withhold any information from anyone?
15. Before -----, did you ever tell a lie about anyone?
16. Prior to -----, did you ever lie to better your own position?
17. Before -----, did you ever lie about something important?
18. Prior to -----, did you ever lie to someone in authority?
19. Before-----, did you ever lie to cover something up?
20. Prior to-----, did you ever spread gossip that was mean or cruel?
21. Before-----, did you ever lie about yourself to impress others?
22. Prior to-----, did you ever lie to your parents about anything personal?
23. Before to -----, did you ever lie to your children?

Police Officer/Employees:

24. Before-----, did you ever misuse your take home vehicle/police vehicle?
25. Prior to-----, did you ever falsify a timesheet?
26. Before-----, did you ever lie to another officer to make yourself look better?
27. Prior to-----, did you ever lie to your wife/friend about your job?
28. Before-----, did you ever lie to a supervisor about something personal?
29. Prior to-----, did you ever lie to the dispatcher about your location?
30. Before-----, did you ever talk about your supervisor behind their back?
31. Prior to-----, did you ever cheat your partner out of anything?



(No time bar needed)

1. Did you ever take credit for someone else's work?
2. Did you ever lie about someone behind his or her back?
3. Did you ever cheat in school?
4. Did you ever cheat in sports?
5. Did you ever cheat at cards?
6. Did you ever lie to anyone you consider to be a friend?
7. Did you ever spread gossip about anyone you consider to be a friend?
8. Did you ever spread gossip about a coworker?
9. Did you ever cheat on any academic assignment while in school?
10. Did you ever lie to a supervisor you previously worked for?
11. Did you ever lie to a friend to make yourself look important?
12. Did you ever consider cheating on any examination while in school?
13. Did you ever violate the trust of anyone you consider to be a friend?
14. Did you ever mislead a family member?
15. Did you ever disclose a secret told to you in confidence by a friend?
16. Did you ever take any of the credit for someone else's work?
17. Did you ever lie about someone behind their back?
18. Did you ever cheat at anything while in school?

It should be noted that PSP policy allows for non-time barred comparison questions, providing the comparison question used is truly separated from the relevant issues by category/subject matter.

**Example of Breakdown Test: (Serious Crimes)**

- (1) Irrelevant: Is today Tuesday?
- (2) Sacrifice Relevant: Regarding your involvement in any serious crimes, do you intend to answer each question truthfully?
- (3) Comparison: Before 2005, did you ever falsify any official documents?
- (4) Relevant: Are you withholding information on any serious crimes you committed against a person?
- (5) Irrelevant: Are you now in Harrisburg?
- (6) Comparison: Prior to applying for the PSP, did you ever violate any official rules or regulations?
- (7) Relevant: Are you omitting information on your involvement in any serious property crimes?
- (8) Comparison: While in high school, did you ever lie about something important?

\*\* Second presentation must be mixed series (switching comparisons and/or relevants), third presentation is optional.

### **Example Breakdown Test Sequence (Drugs)**

- (1) Irrelevant: Is today Tuesday?
- (2) Sacrifice Relevant: Regarding your drug involvement, do you intend to answer each question truthfully?
- (3) Comparison: Before your application to PSP, did you ever falsify any official documents?
- (4) Relevant: Are you omitting information on any of your illegal drug use?
- (5) Irrelevant: Are you now in Harrisburg?
- (6) Comparison: Before your 19<sup>th</sup> birthday, did you ever violate any official rules or regulations?
- (7) Relevant: Have you ever sold any illegal drugs?
- (8) Comparison: While in high school, did you ever lie about something important?

\*\* Second presentation must be mixed series (switching comparisons and/or relevants), third presentation is optional.

### **Breakdown Test Sequence (Application Forms)**

- (1) Irrelevant: Is today Friday?
- (2) Sacrifice Relevant: Regarding your application forms, do you intend to answer each question truthfully?
- (3) Comparison: Before applying to PSP, did you ever falsify any official documents?
- (4) Relevant: Did you falsify any information on your application forms?
- (5) Irrelevant: Are you now in Harrisburg?
- (6) Comparison: Before your 20<sup>th</sup> birthday, did you ever violate any official rules or regulations?
- (7) Relevant: Are you now omitting any information from your application forms?
- (8) Comparison: While in high school, did you ever lie about something important?

\*\* Second presentation must be mixed series (switching comparisons and/or relevants), third presentation is optional.

**Note: LEPET testing differs from other screening formats in that relevant questions are never modified with “Other than”, or “Have you revealed the fullest extent of”. In most cases, the reworded question will be phrased “Are you now withholding any information regarding....” Avoid covering more than one primary issue on a breakdown test (i.e., drugs and serious crime issue)**

Applicant's Name: \_\_\_\_\_

Date: \_\_\_\_\_

PSP Pre-Employment Test Questionnaire

1. The polygraph examiner has completed his review of your Polygraph Screening Booklet with you. During the polygraph examination, you will be asked about your involvement in any serious crimes. This includes, but is not limited to the following crimes. If you have not previously provided complete information about any of these specific areas during the review of the Polygraph Screening Booklet, answer "yes," and fully explain the circumstances to the polygraph examiner.

2. Crimes Against Persons: Have you ever committed, planned, covered-up, or participated in any of the following:

	<u>YES</u>	<u>NO</u>
2.1. Murder	_____	_____
2.2. Manslaughter	_____	_____
2.3. Assault	_____	_____
2.4. Malicious wounding of an individual	_____	_____
2.5. Sexual Exposure	_____	_____
2.6. Kidnapping	_____	_____
2.7. Any crime that caused death or injury to another person	_____	_____
2.8. Terroristic Threats	_____	_____

3. Crimes Against Children: Have you ever committed, planned, covered-up, or participated in any of the following:

	<u>YES</u>	<u>NO</u>
3.1. Sexual abuse of a child	_____	_____
3.2. Physical abuse of a child	_____	_____
3.3. Sex with a minor while you were an adult	_____	_____
3.4. The production, sale or distribution of child pornography	_____	_____
3.5. Criminal exploitation of a minor in any way	_____	_____
3.6. Any act that could be considered a crime against a child	_____	_____

4. Crimes Against Property: Have you ever committed, planned, covered-up, or participated in any of the following:

	<u>YES</u>	<u>NO</u>
4.1. Arson	_____	_____
4.2. Burglary of a residence	_____	_____
4.3. Burglary of a business	_____	_____
4.4. Vandalism	_____	_____
4.5. Any act that could be considered a crime against property	_____	_____

5. Theft and White Collar Crimes: Have you ever committed, planned, covered-up, or participated in any of the following:

	<u>YES</u>	<u>NO</u>
5.1. Robbery of a person or business	_____	_____
5.2. Embezzlement	_____	_____
5.3. Credit Card Fraud	_____	_____
5.4. Forgery of checks or documents for monetary gain	_____	_____
5.5. Theft of Money, Goods or Merchandise	_____	_____
5.6. Production, distribution of counterfeit currency	_____	_____
5.7. Altering of currency (i.e.: changing a five to a fifty)	_____	_____

- |  |       |       |
|--|-------|-------|
| 5.8. Receiving stolen property                               | _____ | _____ |
| 5.9. Extortion or blackmail                                  | _____ | _____ |
| 5.10. Mail fraud   | _____ | _____ |
| 5.11. Perjury in a court proceeding                          | _____ | _____ |
| 5.12. Impersonation of a law enforcement officer             | _____ | _____ |
| 5.13. Computer frauds/Network Intrusions/Virus Introductions | _____ | _____ |
| 5.14. Bank frauds  | _____ | _____ |
| 5.15. Theft of government funds or property                  | _____ | _____ |
| 5.16. Insurance frauds                                       | _____ | _____ |
| 5.17. Theft from Motor Vehicle                               | _____ | _____ |
| 5.18. Shoplifting  | _____ | _____ |

6. Vice and Miscellaneous Crimes: Have you ever committed, planned, covered-up, or participated in any of the following:

- |   | <u>YES</u> | <u>NO</u> |
|---|------------|-----------|
| 6.1. Furnishing Alcohol to Minors   | _____      | _____     |
| 6.2. Prostitution of yourself or any other person   | _____      | _____     |
| 6.3. Sexual contact with animals for gratification  | _____      | _____     |
| 6.4. Abuse of animals   | _____      | _____     |
| 6.5. Illegal Gambling   | _____      | _____     |
| 6.6. Vehicular hit and run (whether a person was injured or not)  | _____      | _____     |
| 6.7. Weapons violations   | _____      | _____     |
| 6.8. Production, Distribution or Use of False Identification  | _____      | _____     |
| 6.8. Any other acts, conspiracies, or solicitations in which you could be punished for by imprisonment, whether you were criminally charged or not. | _____      | _____     |

Applicant's Name: \_\_\_\_\_

Date: \_\_\_\_\_

PSP Pre-Employment Test Questionnaire

1. The polygraph examiner has completed his review of your Polygraph Screening Booklet with you. During the polygraph examination, you will be asked about your involvement in any illegal drug activity. This includes, but is not limited to the following areas listed below. If you have not previously provided complete information about any of these specific areas during the review of the Polygraph Screening Booklet, answer "yes," and fully explain the circumstances to the polygraph examiner.

	YES	NO
Marijuana	_____	_____
Hash	_____	_____
Heroin	_____	_____
Cocaine	_____	_____
Ecstasy	_____	_____
Crack	_____	_____
Methamphetamines	_____	_____
Hallucinogens (mushrooms, LSD, PCP)	_____	_____
Speed	_____	_____
GHB	_____	_____
Mushrooms	_____	_____
Steroids	_____	_____
Recreational use of prescription medications	_____	_____
Drugs of similar nature (i.e. salvia)	_____	_____
Possession of any illegal drug(s)	_____	_____
Manufacturing of any illegal drug(s)	_____	_____
Cultivating of any illegal drug(s)	_____	_____
Distribution of any illegal drug(s)	_____	_____
Huffing any substance	_____	_____

2. The polygraph examiner has completed his review of your Polygraph Screening Booklet with you. During the polygraph examination, you will be asked whether or not you falsified any information on your PSP Formal Application or the Polygraph Screening Booklet. This includes, but is not limited to the following areas listed below. If you have omitted any information and/or provided any false or misleading information, answer "yes" and fully provide complete details to the examiner.

	YES	NO
Protection from Abuse Orders	_____	_____
Name/Address/ D.O.B, etc	_____	_____
Alimony/Child Support Issues	_____	_____
CYS investigations	_____	_____
Military issues / discipline / Discharges	_____	_____
Educational issues / College Credits	_____	_____
Employment discipline / reprimands	_____	_____
Sex Acts at work	_____	_____
Other Law Enforcement applications	_____	_____
Credit issues	_____	_____

Applicant's Signature: \_\_\_\_\_

### **Serious Crimes**

- Crimes against person
- Crimes against children
- Crimes against property
- Thefts / White Collar Crimes
- Vice / Miscellaneous

### **Illegal Drug Activity**

- Illegal Drug Use
- Possession of illegal drugs
- Manufacturing, Delivering, Distribution
- Profiting from Illegal Drug Activity
- Abusing Prescription medications
- Selling illegal drugs / prescriptions

### **Formal Application and Polygraph Screening Booklet**

- Omitting information
- Falsifying information
- Lying or misleading information contained in applications
- Misleading polygraph examiner

### **Suitability: Suitable Applicants Should Possess the Following PSP - Core Values**

- Duty
- Integrity
- Service
- Respect
- Honor
- Courage
- Trust